

Contract for Therapy

Amanda Watson offers a range of services including long and short-term therapeutic interventions for individuals, couples and groups.

Client Records & Confidentiality

It is a requirement of the above professions that written records and notes of contact with you are kept. These form client records and remain the joint responsibility of Amanda Watson and the referring agency. Client records are maintained in accordance with the Data Protection Act 1998. Any requests for sight or copy of these records must be made to Amanda Watson in writing with a copy of photographic identification. *Please note an administration fee will be charged. Records will be kept for a period of no less than 3 months. After that time records will be disposed of confidentially.

On occasion and with your consent recordings of sessions will be made for the purpose of clinical supervision and research.

Confidentiality of patient/client information is of paramount importance and to this end we comply with the Data Protection Legislation and Medical Confidentiality Guidelines.

Medical information will be kept confidential and will only be disclosed to other professionals, crisis intervention or next of kin in case of a change in your risk level (ie; that you may be a risk to yourself or others)

Client Responsibility and Cancellation Policy

In the event of not being able to attend a pre-arranged session, please provide 24 hours notice of cancellation or the session will be **charged in full**. SKYPE sessions must be paid for in advance of the session and must have cleared the account 48 hours in advance of the session.

Additional Charges:

Should you request either Court letters or correspondence to anyone other than your Psychiatrist or referrer, this is charged at £190 per issue. All requests must be submitted in writing and paid for in advance.

Termination of Therapy: Clients have the right to terminate therapy at any stage during their treatment. However, professional liability will not rest with Amanda Watson if clients discharge themselves against the better advice of their therapist. Sessions paid for in advance are non refundable but will be honoured and must be taken within 6 calendar months from date of termination. Notice of termination must be given in writing.

This agreement and all matters arising under it shall be governed by English law in every particular and shall be deemed, to have been made in England and the parties agree to submit to the exclusive jurisdiction of the English courts.

I acknowledge receipt of the contract, of which this is a true copy.

Name of client:

Name of person authorising payment:

Date:

Amanda Watson, 1st January, 2014